Evaluation Criteria

The following will serve as a guide when assuring products for delivery through the TechnoLearn platform. It is recommended Organisations providing products to TechnoLearn present information against each heading. This will aid with delivery of service from TechnoLearn in a timely manner. Suggested coverage for each heading is provided.

Product Identification
Is this proposal for a course/package or a competency?
If it is a course/package is there a sequence of competencies to be followed when studying the course/package.

Code: Does this product have an identification code?
Title: Does this product have an identifying title?
Is this an NTP Competency/Course?

Product Accreditation and Registration
How long is this product accredited?
Are Organisations currently registered to deliver this product?

• Are the human resources required by this product available in your Organisation or other Organisations?
• Is a Learning Facilitator available in your Organisation or in TechnoLearn who can deliver and assess in this product?
• Will Learning Facilitators need any additional training to use this product?

Product Description
Outline the product being proposed explaining:
• Vocational Outcomes.
• Content focus, including field of study.
• This product was designed to support the development of knowledge and skill in the area/s of …

Scope of the Product
Does the product have linkages to National Training Packages? List Packages.
Does this product have multiple fields of study which it might be associated with?

Target Audience
Who should this product be marketed to?
State any research which has been conducted.
Has a business case been conducted?
Has a business case been approved?

Suggested Pricing
Is this product Profile or FFS.
Include a listing of the costs for each module/competency.
If FFS indicate the amount you understand this product will be sold for through TechnoLearn
• Is this the price the market will bear?

Nominal Hours
List the nominal hours for each competency/module in the product.

Instructional Model
Comment on:
• User Friendliness of product
• Quality of learning activities
• Variety of media used in the product and appropriateness of the media to explain the content.
• How well the content supports learning.
• Forms of Learner support
  • Interaction from learning facilitator
  • Interaction with other learners or learning community
  • Feedback to individual and/or group
• Is assessment (Formative and summative) appropriate?
• Is a range of assessment methods used?
Learning Facilitation
   How easy is it for a learning facilitator, who did not develop the product, to use or extend the content and assessment?
   Is the interaction in the learning community (LF2L, L2L, L2LF) appropriate for the content?

Product Requirements
   List plug-ins required
   PC Capability required for this product
   Browser Level (minimum)
   Bandwidth requirements
   Media/Movie format – AVI, Real, MediaPlayer, MPEG

Product Development
   What interaction has been applied?
   Who has been involved?
   Has an industry representative given comment on:
   • Content
   • Assessment

Quality Assurance
   What processes been applied to:
   • Instructional Design and Content development
   • Interface and navigation design
   • Graphics design
   • Integrity of learning resource
   • Continuity of navigation
   • Links to resources – Internal and External
   • Suitability of Assessment
   • Editing of Content
   • Spelling
   • Level of Language
   • Definitions, Acronyms explained
   • Links

Copyright
   Statement of copyright clearances or issues relating to the product.